



WESTON PARK

ORDER NUMBER  
Office Use only

**Summer Food & Craft Market 2020 Traders Booking Form  
Sunday 30<sup>th</sup> and Monday 31<sup>st</sup> August 2020**

**BUSINESS NAME** .....

**CONTACT NAME**.....

**ADDRESS** .....

..... **POSTCODE** .....

**TELEPHONE**..... **MOBILE**.....

**EMAIL**..... **WEB-SITE**.....

**SOCIAL MEDIA LINKS** .....

**PLEASE CIRCLE BELOW:**

**Category:** FOOD/CRAFT

**Product: Is it made by you?** YES/NO

**DESCRIPTION OF THE PRODUCTS TO BE DISPLAYED AND SOLD:**

*PLEASE NOTE THAT THE BOOKING WILL BE BASED ON THIS AND IT WILL NOT BE POSSIBLE TO DISPLAY PRODUCTS NOT LISTED:*

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**PITCH TYPE:**

**Single Pitch £100.00**

**Double Pitch £200.00**

**Booking carried over from Weston's Spring Fling**

**Electric £25.00**

**PAYMENT:**

Full payment will be required at the time of booking, this can be done by card payment or BACS transfer, please call Kelly on 01952 852110.

**APPLICATION CHECKLIST:**

I have included a copy of my public liability insurance (minimum 2 million)	
I have included a copy of my Food Hygiene Rating & Safety Certificates (PAT testing copy) if applicable	
I understand that I must trade for both days of the festival from 10am – 4pm	
I understand that I may only sell what has been detailed overleaf or I may be asked to cease trading	
I have kept a copy of my booking form for my own records and reference	
I will provide a Covid-19 Secure Risk Assessment	

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**TERMS & CONDITIONS:**

1. When booking please describe the products that you will be displaying, these will be the only products you will be permitted to display. **Any stallholder displaying goods other than those on their original application form may be asked to remove them immediately.**
2. A booking is only confirmed upon receipt of payment, which must be made at least 2 weeks prior to the event. If booking forms are returned without the method of payment, this does not constitute a secure booking. Should the event become full before payment is received, Weston Park is at no obligation to provide a pitch. **Without full payment 4 weeks prior to the event, the booking is not confirmed and the pitch may be resold.**
3. **All stall holders must have Public Liability Insurance cover of £2 million.**
4. Paper or email copies of all relevant paperwork – risk assessment form, public liability insurance, food hygiene checklist – must be received at least two weeks prior to the event.
5. Location of each stall is based on the products being sold and will be allocated on a first come first served basis.
6. A 2m pitch includes 1 trestle table and 2m frontage.  
**Any additional space/ equipment required must be specifically agreed and paid for in advance.**
7. Electricity, if booked and paid for in advance, is available from 8:30am – 5pm. No overnight power is available.
8. All electrical equipment must be PAT tested.
9. Exhibitors trading outside are welcome to use their own generators, but must notify us in advance and declare this on their booking forms. Exhibitors using gas or other fuel must disclose this on their booking form. All such exhibitors must confirm that additional health & safety/ fire regulations and risk assessment processes in respect thereof have been complied with, and by signing this you confirm that to be the case. All such exhibitors must bring their own appropriate firefighting equipment.
10. You must not attach anything to walls or ceilings in a way that will leave marks and you must leave your stand area clean and tidy at the end of the day. Rubbish may be left behind providing it is in a box or bag. You should specify if you require electricity for equipment when booking. The electric point may be up to 10ft away so exhibitors should supply an extension lead. Multiway adapters are not permitted and ALL electrical equipment must have a valid PAT test certificate.
11. Cancellations: 15 days before the event 50% of costs forfeit \ 4 - 0 days before the event (including no shows): 100% of costs forfeit. Cancellations may be advised by phone but confirmation must be in writing. We will then acknowledge the cancellation back to you in writing.
12. Weston Park will do everything in our power to ensure that you have a successful fair but cannot be held responsible for damage or theft of your stock, interruption of power or services, failure of press advertisements to appear, inclement weather, or anything else beyond their control. It is a condition of booking that you understand and accept that you cannot hold Weston Park responsible for any losses you sustain. If in the reasonable opinion of Weston Park it is necessary to cancel an event because of prevailing weather conditions or any other reason no refund of booking fee or any other payment will be forthcoming. Weston Park carries £5,000,000 of public liability insurance.

I acknowledge that I have read and understood the Terms and Conditions of booking and that I (or my agent acting on my behalf) agree to abide unreservedly by them.

**SIGNED**.....**DATE**.....

**NAME**  
**PRINTED**.....

PLEASE RETURN YOUR APPLICATION FORM TO  
**WESTON PARK ENTERPRISES LTD, WESTON-UNDER-LIZARD, SHIFNAL, SHROPSHIRE, TF11 8LE**

For further information please telephone **01952 852110**  
or e-mail **kelly@weston-park.com**